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A-PASS A member of the Capricorn Corporate Services Group Unit 801-2, 8th Floor, **Tung Hip Commercial Building** 244-248 Des Voeux Road, Central Hong Kong www.a-pass.com.hk

# Our Service Promise



## 100% FAMILY OWNED

Capricorn Corporate Services is 100% family owned and managed. We started by identifying an opportunity to look after the corporate services requirements of the Capricorn Group, and now manage more than 600 structures belonging to family offices, entrepreneurs and High Net Worth individuals.

## INTERNATIONAL

Capricorn is an international private investment business with offices in London, Johannesburg, Malta and Hong Kong. Its roots date back to 1994 as the Private Equity arm of the Hollard Insurance Group, a global insurance business and South Africa's largest privately-owned insurance company.

## **PERSONAL SERVICE**

Our objective has always been to offer a professional quality service usually associated with a larger firm, but with the pragmatism, flexibility, and personal touch of a smaller focused team in a family office environment.

#### HIGH LEVEL SERVICE

You might find another company that offers the same services, but you will be very hard-pressed to find another company that offers the same level of service.

#### **SPECIALIST ADVICE**

For specialist advice we work closely with a trusted and experienced team of international legal, financial, and taxation experts that we use for our own Group work.









## What We Do

## **Company Formation & Administration**

We recognize that every company's needs are unique. We can set up, administer, and provide tailored solutions for all of your companies' specific requirements.

## **Corporate Secretarial Services**

We take care of all your Secretarial services accurately and punctually.

## **Company Management**

We are able to nominate and provide Director services as per the requirements and regulations in each jurisdiction, allowing you to focus on your core business needs.

## **Cross Border Structuring**

As with the diverse nature our own group, we can review existing corporate structures, analyse and suggest opportunities for efficiency and improvement and assist with the implementation of any chosen options.

## **Opening Bank Accounts**

We have a network of transaction and funding trusted bank relationships which our clients can leverage.

## **Trust Formation & Administration**

We provide corporate trustees, including the overseeing and administration of trusts and other fiduciary structures.

### **Accounting & Bookkeeping Services**

Bookkeeping, accurate accounting and analysis is in our blood. Our extensive experience, strong technical capabilities and attention to details result in an efficient and hassle-free service.

### **Tax Compliance**

We cover compliance with Income and Capital Gains tax, VAT, payroll taxes and the claiming of any special allowances such as Research & Development claims.

#### Payroll & HR

From employee salaries and social security to tax returns and official notices, we can take care of all your payroll needs.



## Malta Relocation, Residence & Citizenship

Our CapConnect business in Malta is licensed to deal with all your recruitment requirements.

Through our trusted partner network, built through our personal experience, we provide services to assist with all aspects of relocating to Malta, assisting with employment applications and working visas, and residence and citizenship by investment options.